

Scioto County Board of DD Meeting Minutes for February 16, 2012 @ STAR, Inc.

6:00 p.m.

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire Purtee, Jeffrey Kleha, C. William Rockwell, Jr., and Richard L. Bolin.
2. **Agenda:** Mr. Thoroughman made the motion to accept the agenda as presented. Mr. Kleha seconded. The motion was approved unanimously.
3. **Minutes:** Mr. Rockwell made the motion to approve the minutes of the January 16, 2012 Nominating Committee as presented. Mrs. Childers offered the second. The motion passed unanimously.

Mr. Kleha made the motion to approve the minutes of the January 19, 2012 regular meeting as presented. Mr. Bolin gave the second. The motion carried unanimously.

4. **Financial Report:** Matt Purcell, Business Manager, reporting

Mr. Purcell noted that the ending balance on the General Fund was \$1,688,266.61. He also noted that no taxes had been credited to the account yet this year. On the Revenue report, he drew the Board's attention to a \$10,000 item under Miscellaneous. This was a reconciliation and reimbursement from Southern Ohio Council of Governments (SOCoG), which is contracted to perform major unusual incident investigation and quality assurance for the program. On the Expenses report, Mr. Purcell highlighted the health insurance line item and explained that the funding for the employees' Health Reimbursement Arrangement was deposited in calendar year 2011. He also distributed a Trust Fund report.

Mrs. Purtee made a motion to approve the Finance Report. Mrs. Childers gave the second. The motion was approved unanimously.

5. **Superintendent's Report:** Ben Hollinger, reporting

- A. Mr. Hollinger spoke about an appeal from an individual who had been determined ineligible to receive services from the County Board. The Director of the Ohio Department of DD had over turned this Board's decision. The individual would continue to receive services and this Board would continue to be responsible for the non-federal share of the individual's Medicaid waiver. Mr. Kleha expressed his dissatisfaction with the logic upon which the Director's decision was based. Mr. Hollinger offered to follow up by sending a letter, written with Mr. Kleha's help, to the director.
- B. A lawsuit being pursued in Oregon was discussed. Mr. Hollinger explained that the suit aimed to cause the termination of a federal government practice of issuing waivers so that individuals with disabilities could be paid for work at a sub-minimum wage. It was

noted that nearly all individuals at STAR Workshop already earn more than minimum wage and have for a couple of years. Mr. Hollinger announced that the Workshop would no longer apply for this federal waiver once the current one expires.

6. **Committee Appointments:** President Barnett announced that he had spoken with the Board members and that committee assignments had been made. Due to the bulk of work required of the Personnel and Finance Committee, Mr. Barnett has elected to appoint three members to each. He noted that the President has the prerogative of serving on Committees as well.

Mr. Thoroughman will serve as chair of the Personnel Committee. The other members are Mrs. Childers and Mrs. Purtee. Mr. Kleha will chair the Finance Committee. The other members are Mr. Thoroughman and Mr. Rockwell. Mr. Bolin has agreed to chair the Awareness and Outreach committee. Mrs. Purtee is the other member. Mr. Rockwell is to chair the Capital Improvements Committee with Mr. Bolin as the other member. Mrs. Childers will serve as chair of the Policy Committee. Mr. Kleha is the other member. Mrs. Purtee and Mr. Rockwell will serve as the Quality Improvements Committee with Mrs. Purtee as chair.

7. **Pledge and Prayer:** Following up on an item from last month, Mr. Barnett noted that a prosecutor's opinion had been received regarding having prayer before board meetings. With this as a go-ahead, Mr. Barnett asked Mr. Bolin to coordinate the scheduling of a prayer-leader from among the local religious community, as well as a Pledge of Allegiance leader. Mr. Bolin accepted the responsibility, noting that if plans fell through, he would perform the task himself. Board members and administrative team members were invited to submit names of anyone who might be interested in leading the prayer for before future meetings. Mr. Kleha offered words of caution, noting that if radical groups wished to participate, they could not be prohibited.

Mr. Rockwell made the motion authorizing Mr. Bolin as the prayer and pledge coordinator as explained, with the practice to begin in March. Mrs. Purtee seconded. The motion was approved in a unanimous vote.

8. **Program Reports:** President Barnett acknowledged and complimented the written reports that had been received from the program directors.

9. **Old Business:**

Mr. Hollinger read the comments that had been made regarding the Board's 2012 Annual Action plan from Vocation Station employee, Stephanie Barber, who was in the audience. Ms. Barber's comments suggested the need for a self-advocacy goal. A draft of the goal had been written, and with Ms. Barber's approval, it was presented to the Board. Mr. Rockwell made the motion to approve the amendment of the Annual Action Plan by adding a fifth goal under the 'Agency-wide' heading. It was approved unanimously.

10. Committee Reports:

- A. Finance Committee: The Committee met February 8. Chairman Kleha reported that after hearing from Mr. Purcell and Mr. Hollinger the committee was satisfied with the preparatory process and that the budget was sound. The Committee recommended adopting the budget as presented. Mrs. Childers made the motion to accept the Committee's recommendation and adopt the budget. Mr. Bolin seconded. The motion carried in a unanimous vote.
- B. Personnel Committee: This Committee met February 15. The report was postponed until after Executive Session.

11. New Business: Proposed changes to the Table of Organization were postponed until after Executive Session.

12. Comments from the Floor: None

13. Miscellaneous:

- A. Awareness Coordinator Shawn Jordan presented a number of videos she developed to promote the up-coming celebrity Special Olympics basketball game. The event is scheduled for March 31 and from now on will be known as Hardwood Heroes.
- B. Community Services Director Julie Monroe, along with Behavior Support Coordinators Leah Ann Joyce and Jon Harris gave a presentation on the Positive Culture Initiative.

14. Executive Session: At 8:00 p. m., Mr. Thoroughman made the motion that the Board would take a break and then enter into Executive Session at 8:10 p.m. for the purpose of discussing the employment of a public employee. Mr. Rockwell seconded. The motion was approved with a unanimous roll call vote.

At 9:30 p.m., Mr. Rockwell made a motion that the Board would adjourn from Executive Session and reconvene open session. Mr. Bolin seconded. The vote to approve was unanimous.

15. Actions Following Executive Session:

- A. "The Scioto County Board of Developmental Disabilities abolished the following positions as a result of reorganization for the efficient operation (ORC 124.321): two part-time Individual Service [sic] Facilitators, one full-time Individual Service [sic] Facilitators [sic], one full-time Parent Mentor, one full-time Personnel/Payroll Officer, one full-time Computer Network Administrator, one full-time Funding/Quality Control Clerk, one full-time Secretary, one full-time Investigative Agent, one full-time Teacher, one full-time Family Support Coordinator, and one full-time Preschool Teacher." Mr. Kleha made the motion to adopt this resolution. Mr. Thoroughman seconded. The motion was approved unanimously.

- B. “The Scioto County Board of Developmental Disabilities creates the following positions as a result of reorganization for the efficient operation (ORC 124.321): one full-time Community Employment Team Leader and one part-time Plan Coordination Team Leader. “ Mr. Kleha made the motion. Mrs. Purtee seconded. The vote was unanimous to approve the motion.

- C. The Scioto County Board of Developmental Disabilities makes changes in title and/or responsibilities to the following positions as a result of reorganization for the efficient operation (ORC 124.321): one full-time Office Manager/Bookkeeper to STAR Team Leader, one full-time Team Leader to Day Habilitation Team Leader, one full-time Accounts Clerk to Fiscal/Human Resources Specialist, one full-time Lead SSA to SSA Team leader, one full-time Floating Sectary [sic] to Superintendent’s Receptionist/Finance Office Secretary, one full-time Director of Early Childhood and Family Support Services to Director of Early Childhood Services, one full-time Lead Preschool Teacher to Preschool Team Leader, and one full-time Business Manger to Director of Finance. The motion was made by Mr. Kleha and seconded by Mr. Bolin. The vote was unanimously in favor of the motion.

- D. The Scioto County Board of Developmental Disabilities acknowledges the Superintendent as the appointing authority (ORC 5126.0220) has the authority to revise job descriptions including changing the department and /or the supervisor of a particular position. Mr. Kleha made the motion. Mr. Rockwell seconded. The motion was approved unanimously.

16. Adjournment: Mr. Thoroughman made the motion to adjourn at 9:43 p.m. Mr. Kleha seconded. The vote was unanimously in favor of the motion.

Prepared by Margaret Compton

Submitted by:

Stephanie Childers, Recording Secretary

